

UNIVERSITY OF MAINE SYSTEM
Board of Trustees Meeting

at the University of Maine at Fort Kent
September 18 & 19, 2016

Board of Trustees Meeting

Present: Samuel Collins, Chair; Gregory Johnson, Vice Chair (by phone); Jason Coombs, James Donnelly (by phone), James Erwin, Norman Fournier, Shawn Moody, Sarah Newell (by phone), and Karl Turner. **Chancellor:** James Page. **Faculty Representatives:** Ray Albert, Uriah Anderson, Terry Colby, Cathleen McAnney, Lisa Leduc, Elizabeth Turesky and Patti Miles. **Student Representatives:** Jay Knowlton, Rebekah Powell, Alex DesRuisseaux, Connor Scott, and Jamie Austin. **University Presidents:** Glenn Cummings, James Conneely, Kathryn Foster, Susan Hunter, John Short, Ray Rice and Sue Huseman. **System Staff:** Tracy Bigney, Lynda Dec, Dan Demeritt, Tracy Elliott (by phone), Chip Gavin, Ryan Low, Tamara Mitchell, Rosa Redonnett, Mark Schmelz, Alison Sucey, James Thelen, Richard Thompson, and Rebecca Wyke.

Absent: Mark Gardner, Michelle Hood, Kevin McCarthy, Bonnie Newsom and Theresa Sutton

Sunday, September 18, 2016

Trustee Collins, Chair, called the meeting to order

CHAIR'S REMARKS

Trustee Collins thanked President Short and the staff at UMFK for hosting the Board of Trustees meeting. He welcomed Mr. Donald Guimond from the UMFK Board of Visitors (BOV) and thanked him for joining the Trustees at the Board table.

Trustee Collins welcomed Dr. Robert Neely, Vice Chancellor for Academic Affairs.

ACCEPTANCE OF MINUTES

On a motion by Trustee Fournier, which was seconded by Trustee Turner, the minutes from the following meetings were unanimously approved as presented:

- July 18, 2016 - Board of Trustees Meeting
- August 5, 2016 - Finance/Facilities/Technology Committee Meeting
- August 22, 2016 - Finance/Facilities/Technology Committee Meeting
- August 30, 2016 – Human Resources & Labor Relations Committee Meeting
- September 1, 2016 - Academic & Student Affairs Committee Meeting
- September 7, 2016 - Investment Committee Meeting
- September 8, 2016 - Finance/Facilities/Technology Committee Meeting

COMMITTEE REPORTS

Academic & Student Affairs Committee. Trustee Johnson reported that the Committee met on September 1, 2016. Dr. Robert Neely was introduced and welcomed as the new Vice Chancellor for Academic Affairs. Presentations were provided by FocusMaine and the State Attainment Initiative. The Committee discussed an administrative procedure clarification on program creation and elimination and reviewed the Academic & Student Affairs Committee Work Plan for FY2017. The Faculty Representatives shared topics of discussion from their retreat on August 15, 2016. They are in the process of developing and defining their roles and responsibilities as Faculty Representatives.

Chancellor Page commented that he has had two meetings with the Faculty Representatives to assist with this project.

Finance/Facilities/Technology Committee. Trustee Fournier reported that the Committee met on August 5, August 22 and September 8, 2016. At the August 5th meeting the Committee had an extensive discussion in executive session on the unified budget. At the August 22 meeting the Committee moved the following items to the Consent Agenda: the Observatory Renovation through Replacement at UM, the Forest Bioproducts Research Institute Lease Request at UM, the Greenhouse Construction at UMPI, the Real Property Acquisition Update at UMF, the Data Center License Agreement with State of Maine and UMS, and the Integration of Enrollment Management Planning with Unified Budget Development. No action was taken on the Art Gallery Renovation at USM. The project scope will be reduced to a level not requiring Committee or Board approval. The Committee agreed to forward the Unified Budget Recommendations to the September Board meeting for Board approval. The Committee was briefed on a Student Housing Update at USM, the Lease and Real Estate Report, the Capital Projects Status Report, the Information Technology Projects with a value of \$250,000, and the University Bond Development Committee.

At the September 8th meeting, the Committee reviewed the FY2017 Committee Work Plan and had an extensive discussion in executive session.

Human Resource & Labor Relations Committee. Trustee Erwin reported that the Committee met on August 30, 2016. The Committee reviewed and agreed to forward to the Consent Agenda for the September Board meeting the following items: Changes to the Handbook for Non-Represented Faculty and Salaried Staff and the Change to the Handbook for University Supervisors and Confidential Employees. The Committee reviewed the FY2017 Committee Work Plan.

Investment Committee. Trustee Turner reported that the Committee met on September 7, 2016. The Committee approved Mr. Robert Blackwood as a non-voting, non-Trustee member of the Investment Committee. The Committee acknowledged and expressed appreciation to Mr. James Geary for his dedication and service to the Investment Committee. The Committee reviewed their FY2017 Work Plan. The Defined Contribution Plan quarterly results were reviewed. NEPC discussed the performance for the Managed Investment Pool (MIP), the Defined Benefit Pension Fund and the Operating Cash Fund. A revised Investment Policy Statement was reviewed and the Committee agreed to forward the revised Investment Policy to the September Board meeting for Board approval. The Committee had a discussion on Environmental, Social and Governance investing. The Committee approved Newton Global Real Return in the operating fund and will maintain investments with Permal Fixed Income Holdings, in the MIP, Pension and Operating Funds.

INFORMATION ITEM.

Presentation by Matt McHatten, MMG Insurance Company.

The University of Maine at Presque Isle has opened a brand new, state-of-the-art space devoted to the region's professional and workforce development needs this fall thanks to a generous donation from MMG Insurance of \$50,000, as well as a \$10,000 grant from the Maine Community Foundation. Mr. Matt McHatten, Executive Vice President and COO of MMG Insurance Company provided the Board with an overview of the project and the need for this kind of opportunity in Maine's rural areas.

The MMG Center for Professional Development features high definition video conferencing and interactive Smart Board technology, as well as white boards that can go from wall to collaborative

learning space and furniture and equipment that can be easily wheeled around and reconfigured to promote multiple instructional methods and room layouts. The 1000-square-foot space is located on the first floor of Kelley Commons (adjacent to the Campus Center).

One exciting component of the MMG Center for Professional Development is that it will include offerings for those seeking continuing educational opportunities. In 2015, the University created its Employer U program, designed to provide ongoing professional development opportunities for employees of area businesses. Employer U provides dynamic, customized trainings that meet the unique workforce needs of its clients across Aroostook County. Employer U will collaborate with the University of Southern Maine to host risk management and other insurance-related courses transmitted to Presque Isle. Employer U officials are working to ensure similar opportunities are available for other professionals, such as assisting area educators in obtaining their Master's level degrees by hosting imported classes at UMPI.

BOT/BOV MEETING. The UMFK Board of Visitors (BOV) met with the members of the Board of Trustees. The following members of the UMFK BOV were present: Laura Audibert, Dominic DeLuca (as student), Melford Pelletier, Doug Taggett, David Saucier, David Cambridge, Heather Pelletier, Dana Saucier (not officially a BOV member), Andre Leger, Lori-Ann Cyr, Douglas Cyr, Donald Guimond, Benjamin Sirois, and Gisele Dionne.

Monday, September 19, 2016

Trustee Collins, Chair, reconvened the meeting. Trustee Collins reminded attendees that the Board meeting is being audio streamed and it is important for everyone to use the microphones.

Trustee Collins commented that each time the Trustees have a meeting on the campuses he is amazed by the uniqueness of all of the campuses and how important it is to have the differentiated missions to support the seven universities. He feels each campus is unique and how the UMS delivers the One University concept is critical. This was evident yesterday with MMG Insurance Company's presentation and how they are able to "pipe up" programs from the University of Southern Maine and opportunities from the University of Maine at Farmington. This is an example of the UMS truly achieving the One University concept of delivery of programming regardless of where the students are and not being bound by distance, time or money. These opportunities are critical to achieving the One University promise. He applauded all collaborations between the universities, businesses and philanthropy.

President Short and President Rice provided an update on the collaborative efforts to strengthen the University of Maine at Presque Isle and the University of Maine at Fort Kent. President Short introduced the following staff members: Mr. Steven Gammon as the new Vice President for Academic Affairs for UMFK and Mr. David Buckingham the Interim Chief Student Affairs Officer for UMFK and Interim Enrollment Management Officer at UMPI. At the May Board Meeting, the Trustee received an update of the collaborations underway at UMFK and UMPI.

President Rice talked about the four academic programs that have been identified as a pilot project for collaboration. These include: Elementary Education, Secondary Education, Fine Art, and Nursing. President Short elaborated on the BSN degree program as a collaborative venture between UMFK and UMPI. UM, UMA, UMFK and USM Presidents are discussing a potential collaborative graduate nursing degree program.

CITIZEN COMMENT

Citizen Comment is a time regularly set aside for comments from the public. The following individuals spoke during the Citizen Comment period:

Tony Enerva – Academic Transformation

CHAIR'S REPORT

Student Representative Presentation

Trustee Collins presented a Certification of Appreciation to Dominic DeLuca as the outgoing UMFK Student Representative. Dominic served at the UMFK Student Representative from May 2015 to August 2016.

CHANCELLOR'S REMARKS

Introduction of Dr. Robert Neely, Vice Chancellor for Academic Affairs.

Chancellor Page introduced and welcomed Dr. Robert Neely as the Vice Chancellor for Academic Affairs for the University of Maine System.

Shifting from Cutting to Investment and Growth.

The Chancellor and the UMS senior leadership staff will be doing campus visits to engage the campuses in discussions on shifting from cutting to investment and growth as well as the next phase of the One University concept. The four primary areas of focus are: enrollment, student success, research, and economic development. The UMS must also focus on investing in our universities and the UMS will express a strong case with the Legislature.

VICE CHANCELLOR FOR FINANCE AND ADMINISTRATION'S REPORT

Fair Labor Standards Act

Vice Chancellor Wyke provided an update on the Fair Labor Standards Act (FLSA). The FLSA is a federal law that governs whether or not employees receive overtime pay or time and a half pay. The US Department of Labor issued a final rule in May 2016 that adjusted the threshold to determine exempt and non-exempt status. The new threshold is \$913.00 per week or \$47,476 annually and the law takes effect in December 2016. The UMS has approximately 670 employees that are impacted by this Act relating to overtime eligibility. On October 3rd employees who are impacted will receive notification of their overtime eligibility and details on training opportunities including implementation details. A tentative agreement was reached with University of Maine Professional Staff Association (UMPSA) bargaining unit on the use of compensatory time to offset some of the costs for this change. The majority of employees impacted by the Act are in the UMPSA unit. Dr. Wyke thanked Lynda Dec, Mark Schmeltz and Laurie Clark and Human Resources team for their work on this transition.

VICE CHANCELLOR FOR ACADEMIC AFFAIRS' REPORT

Vice Chancellor Robert Neely thanked everyone for the warm welcome and their patience with answering all of his questions.

Moving the Needle – Transformation

Dr. Neely provided a presentation on *Moving the Needle – Transformation*. The national higher education discussions include accessibility, affordability accountability and completion or student success. This is referred to as the AAAC model.

He explained the Board of Trustees primary outcomes include increase enrollment, improve student success, support Maine industry research and economic development, and enhance the UMS fiscal and strategic position with secondary outcomes of relevant academic programming and workforce

engagement. He explained how the Academic Transformation and Program Integration fit into the One University concept. His initial efforts will focus on the following: bring clarity to Academic Transformation process, build robust UMS data architecture, continue to stimulate program integration, incentivize program development, partner with Student Affairs on student success, and formalize faculty communication strategy.

He outlined the next steps and the timeline as follows:

- November Board Meeting – Report on Program Integration
- March Board Meeting – Report on Program Innovation
- May Board Meeting – Agreement on Faculty Communication Process
- Ongoing – Collaborate on Institutional Research capability
 - Strengthen UMS Academic Process
 - Attentive to routine administration functions

TREASURER’S REPORT.

Financial Update. Mr. Ryan Low provided the following financial update.

FY2016 final figures. Mr. Low provided a brief overview of the final investment returns for FY2016. FY2016 was a very volatile year. The Operating Fund returned, net of fees, .7% for the fiscal year or a \$2.5 million. The Pension Fund closed out the fiscal year with a return of .5% and the Managed Investment Pool was down 2.1% for the fiscal year.

Managed Investment Pool (including Endowment Fund). The Managed Investment Pool (MIP), with a market value of \$273 million, returned 3.1% for the month of July and 3.1% for the fiscal year to date. Changes in market value besides market fluctuation include: participant contributions and distributions including the UMS contributions to the OPEB Trust, the Maine Maritime Academy’s participation in the Fund since January 2009, and the UM School of Law Foundation’s participation in the MIP since July 2012.

Pension Fund. The Defined Benefit Pension Plan, with a market value of \$33 million, saw a return for the month of July of 2.0%.

Operating Fund. Operating Funds, with a market value of \$226 million, returned 1.0% for the month of July.

ACTION ITEMS

Unified Budget Recommendations. Chancellor Page stated that this is a milestone moment for the University of Maine System by implementing the Unified Budget process. This is the first time in our history that the UMS will have comprehensive planning, comprehensive resource allocation, and the ability to understand the implications in real time with the flexibility to adjust to our financial conditions. He expressed his thanks to the Board of Trustees, Vice Chancellor Wyke and Chief Financial Officer Low for their dedication and effort on the Unified Budget development. There is still a great deal of work remaining for this project.

Trustee Fournier on behalf of the Finance/Facilities/Technology Committee, thanked Dr. Wyke and Mr. Low for their dedication and hard work on the Unified Budget.

Since July 2015 the Chief Financial Officer and Chief Business Officers have been working with a larger group of stakeholders to develop a series of budget recommendations to increase budget and

finance collaborations across the University of Maine System. Initial recommendations were submitted for public comment in May and amended recommendations finalized in July. Chief Financial Officer Ryan Low presented the final recommendations of the Chief Business Officers which are outlined below.

Tuition & Fees

Recommendation 1: Develop a Tuition Rate Pricing Structure for the University of Maine System.

Recommendation 2: Develop one unified rate structure for undergraduate degree programs that are fully online.

Recommendation 3: Every collaborative degree program will set one agreed-upon rate structure for that program. (Applies to both undergraduate and graduate degree programs.)

Recommendation 4: Establish and enforce new definitions for course and program fees. Consider developing a differential tuition rate for certain academic programs rather than embedding these rates into either course or program fees.

Recommendation 5: Maintain existing unified fees, but rename the fee to a more descriptive name such as "Student Support Fee".

Recommendation 6: Examine all other fees for opportunities to simplify and make consistent across campuses.

Recommendation 7: Consider offering a block tuition rate at 15 (or 16 for UMF) credit hour rate for students taking 12-18 credit hours.

State Allocation Model

Recommendation 1: Adjust campus base budgets

Recommendation 2: Transition to new funding model that recognizes real campus costs

Recommendation 3: New Appropriations

Recommendation 4: Beginning in FY21 and at least every 3 years after, the Chief Financial Officer will review the allocation model with the Chief Business Officers of each campus and recommend any modifications that may be necessary to the Chancellor and Board.

Recommendation 5: Tuition and Fee revenue should continue to be retained at the campus level to incentivize expansion of student access and encourage investments that focus on strategic campus strengths.

Recommendation 6: Student Financials Collaboration

Recommendation 7: Maine Economic Improvement Fund

Institutional Aid/Waivers

Recommendation 1: Exploration of Combining and/or Distributing Aid Centrally

Recommendation 2: Opportunities for Additional Back Office Collaborations

Recommendation 3: Improve student service and access to aid by pursuing universal on-line application protocols and tools.

Recommendation 4: Private Funds Raised at the Campus Level

Recommendation 5: In-State Merit Aid & One University Scholarship

Recommendation 6: Marketing: explore opportunities to support current collaborations across the campuses

Recommendation 7: Goals for Expected Family Contribution (EFC) & Gap

Recommendation 8: Discounting

Reserves

Recommendation 1: Treatment of UNP Balances as of June 30, 2017

Recommendation 2: Treatment of Future Surpluses and Deficits

Recommendation 3: Reporting of Auxiliary Enterprises

Recommendation 4: Review of Auxiliary Enterprises

Capital Project Funding

Recommendation 1: Formalize one-year capital plan into the annual budget process

Recommendation 2: Consider establishing a Capital Investment Fee across all campuses with the revenue designated for capital improvement at each campus

Recommendation 3: Establish capital committee charged with reviewing requests made of the central pool and any potential bond funding

On a motion by Trustee Fournier, which was seconded by Trustee Turner, the Board of Trustees adopted the unified budget recommendations as presented. As part of the annual budget allocation process, the Board of Trustees will review and evaluate the progress of each campus against its enrollment management plans, cost structure, and budget projections. If the Board concludes that circumstances warrant adjustments to the manner in which funds are allocated to any of the campuses, the Board may make such adjustments.

Supplemental and Biennial Request for Appropriations. Chancellor Page provided an overview of the Supplemental and Biennial Request for Appropriations.

Supplemental Budget.

The UMS current base budget is at the same level as 2008. Chancellor Page stated that the UMS cannot continue with the “status quo”; therefore, the UMS will propose cost of living increases and will make focused additional requests for targeted funding.

2017 Budget Request	
2017	Initiative Description
\$182,620,534	Educational & General Baseline
4,650,000	Provides increased State support for higher education in FY17 to extend the University System's in-state tuition freeze and avoid increases for in-state students during FY17.
2,000,000	Provides ongoing funding to increase capacity for serving new and existing populations, including early college expansion and financial and student support services for those adults with some prior educational credits completing their degrees.
400,000	Provides funds for pest management and pesticide safety outreach and education and for testing of ticks provided by the public and certain other laboratory operations at the University of Maine Cooperative Extension's animal and plant disease and insect control laboratory.
550,000	Pre-Law Undergraduate Scholars Program (one-time funding)
\$190,220,534	Educational & General Requested Baseline

Biennial Request for Appropriations.

Chancellor Page explained that the University will submit its request for Supplemental and Biennial Appropriations to the Governor in September as outline below.

2018-2019 Biennial Budget Request		
2018	2019	Initiative Description

\$194,539,568	\$198,958,778	Educational & General Requested Baseline
3,267,950	5,767,950	Debt Service Requested Baseline
19,450,000	19,450,000	Maine Economic Improvement Fund Total Baseline
897,600	917,150	New Ventures Maine Requested Baseline
500,000	500,000	Telecomm Education Access Fund Baseline
100,000	100,000	Maine Black Bear Scholarship Fund Baseline
3,170,560	3,170,560	UMS Scholarship Fund - Racino - Baseline
75,000	75,000	UMS Scholarship Fund - Plates - Baseline
500	500	Maine Pesticide Education Fund Baseline
135,000	135,000	UMaine Coop Extension Integrated Pest Management Baseline
\$222,171,178	\$229,109,938	GRAND TOTAL

On a motion by Trustee Fournier, which was seconded by Trustee Erwin, the Board of Trustees authorized the Chancellor to submit the Supplemental and Biennial Appropriations Requests for Fiscal Years 2017, 2018, and 2019 as presented.

Confirmation of Faculty and Student Representatives to the Board of Trustees. On a motion by Trustee Moody, which was seconded by Trustee Erwin, the Board of Trustees approved the appointment of the following Faculty Representatives to the Board of Trustees:

Elizabeth Turesky, USM - 2 year term – August 2016 – May 2018

Revised Investment Policy. Trustee Turner provided an overview of the proposed revised Investment Policy. Trustee Turner thanked the Divest UMaine group for their input and participation in developing this revised Investment Policy.

At its meeting on September 7, 2016 the Investment Committee amended the UMS Investment Policy Statements. Such a change is within the Committee’s purview. One change the Committee adopted was to add consideration of environmental, social and governance (ESG) factors to the investment goals and to the responsibilities of Investment Managers and Investment Consultants for the UMS Managed Investment Pool (MIP), including Endowments.

The new language regarding ESG is as follows:

Statement of Goals and Objectives

Companies that include environmental, social and governance (ESG) factors into their decision making process may benefit from improved long term value creation. As a result, the Committee will consider ESG principles and incorporate ESG analysis into investment decisions such as asset allocation and manager selection.

Responsibilities of Investment Managers

ESG Consideration: Investment managers that incorporate ESG into their investment process should provide annual updates to the Committee regarding their process and impact. Investment managers that have a responsible investment policy and Principles for Responsible Investment (PRI) transparency report should provide the documents to the Committee. Additional ESG specific reports may also be required and requested by the Committee.

Responsibilities of Investment Consultants

ESG Consideration: The consultant must be a signatory to the Principles for Responsible Investment, and take ESG factors into consideration when advising on asset allocation and manager selection.

On a motion by Trustee Fournier, which was seconded by Trustee Moody, the Board of Trustees endorsed the action of the Investment Committee to adopt an investing approach that considers environmental, social and governance (ESG) factors for the Managed Investment Pool, including Endowments.

CONSENT AGENDA

On a motion by Trustee Johnson, which was seconded by Trustee Turner, the items on the Consent Agenda were unanimously approved by the Board of Trustees as follows:

The Board of Trustees reviewed the following agenda items as forwarded by the Finance/Facilities/Technology Committee to the Consent Agenda from its meeting on August 22, 2016:

Observatory Renovation through Replacement, UM. The Board of Trustees approved the recommendation of the Finance/Facilities/Technology Committee to remove, including by demolition, the existing observatory for the Clark telescope at the University of Maine, subject to approval by the Treasurer per Trustee policy; and to expend up to \$427,000 to construct a new, accessible facility to house the Clark telescope, with no net increase in space.

Forest Bioproducts Research Institute Lease Request, UM. The Board of Trustees approved the recommendation of the Finance/Facilities/Technology Committee for the University of Maine System to enter a lease for up to 20 years including discretionary extensions with the City of Old Town or designee for 40,000 square feet of space at 880 Main Street, Old Town, Maine subject to review and approval of final terms and conditions by the University of Maine System Treasurer and University Counsel.

Greenhouse Construction, UMPI. The Board of Trustees approved the recommendation of the Finance/Facilities/Technology Committee to construct a greenhouse facility of up to 2,400 square feet at the University of Maine at Presque Isle, contingent on the demolition of the Norton Museum and on further disposal activities being completed as soon as is practicable.

Real Property Acquisition Update, UMF. The Board of Trustees approved the recommendation of the Finance/Facilities/Technology Committee for the sale or other transfer of the facility at 129 Perkins Street in Farmington subject to review and approval of the final terms and conditions by General Counsel and the University Treasurer.

Data Center License Agreement with State of Maine, UMS. The Board of Trustees approved the recommendation of the Finance/Facilities/Technology Committee to enter into a license agreement with the State of Maine to allow co-location in the US:IT data center

located in Neville Hall at UMaine, to share warm site disaster recovery space with the US:IT and to share expenses for the operation of the data center commensurate with the services and space allocated. The original agreement is authorized for a term of up to 5 years, plus three 5-year discretionary extensions, subject to review and approval of all terms and conditions by the University of Maine System Treasurer and General Counsel.

Integration of Enrollment Management Planning with Unified Budget Development.

The Board of Trustees approved the recommendations for integrating the enrollment management planning process with the development of the annual unified budget.

The Board of Trustees reviewed the following agenda items as forwarded by the Human Resources and Labor Relations Committee to the Consent Agenda from its meeting on August 30, 2016:

Changes to the Handbook for Non-represented Faculty and Salaried Staff.

The Board of Trustees approved the recommendation of the Human Resources/Labor Relations Committee to accept the changes to the Non-Represented Faculty & Salaried Staff Handbook as presented in the Agenda Item Summary.

Change to the Handbook for University Supervisors and Confidential Employees.

The Board of Trustees approved the recommendation of the Human Resources/Labor Relations Committee to accept the changes to the Non-Represented Faculty & Salaried Staff Handbook as presented in the Agenda Item Summary.

INFORMATION ITEMS

The following items were included in the agenda for information only:

- FY2017 Board Committee Work Plans
- Lease and Real Estate Report
- Capital Projects Status Report
- Strategic Initiatives Status Update
- Dashboard Indicators
- Agenda Calendar

EXECUTIVE SESSION

On a motion by Trustee Fournier, which was seconded by Trustee Turner, the Board of Trustees meeting went into Executive Session under the following provisions:

- 1 MRSA Section 405 6-A to discuss the evaluation of personnel and the consideration and discussion of appointments, evaluations, employment and duties.
- 1 MRSA Section 405 6-C to discuss the condition, acquisition, use or disposition of property or economic development if premature disclosures of the information would prejudice the competitive or bargaining position of the UMS.
- 1 MRSA Section 405 6-D to discuss planning for negotiations and communications with AFUM, UMPA, ACSUM, Police, PATFA, and Service and Maintenance Units.

On a motion by Trustee Fournier, which was seconded by Trustee Erwin, the Board of Trustees concluded the Executive Session.

Approval of Collective Bargaining Agreement: Teamsters Union #340, Service & Maintenance Unit.

On a motion by Trustee Erwin, which was seconded by Trustee Turner, the Board of Trustees authorized the Chancellor to execute the collective bargaining agreement

with the Teamsters Union Local #340, Service and Maintenance Unit upon notification that the agreement has been ratified by the union.

Tentative Agreement with UMPSA regarding impact of Fair Labor Standards Act Revisions.

On a motion by Trustee Erwin, which was seconded by Trustee Moody, the Board of Trustees authorized the Chancellor to execute the tentative agreement with UMPSA, MEA/NEA regarding the impact of changes in the Fair Labor Standards Act upon notification that the agreement has been ratified by the bargaining unit.

DATE OF NEXT MEETING

The next meeting of the Board of Trustees will be held on November 13 & 14, 2016 at the University of Maine at Machias.

Adjournment

Ellen Doughty for
Tracy B. Bigney, Clerk