

UNIVERSITY OF MAINE SYSTEM
Board of Trustees Meeting

at the University of Maine at Presque Isle
September 20-21, 2015

Board of Trustees Meeting

Present: Samuel Collins, Chair; Gregory Johnson, Vice Chair; James Donnelly, James Erwin, Norman Fournier, Marjorie Medd, Shawn Moody, Paul Nelson, Bonnie Newsom and Karl Turner. **Chancellor:** James Page. **Faculty Representatives:** Ray Albert, Uriah Anderson, Roxie Black, Terry Colby, Cathleen McAnney, Kim-Anne Perkins and Pattie Miles. **Student Representatives:** Clair Aldrich, Brad O'Brien, Elizabeth Day, Conner Scott, Kimberley Miner, Jay Knowlton, Dominic DeLuca, Rebecca Tanous and Jay Knowlton. **University Presidents:** Glenn Cummings, Joyce Hedlund, Kathryn Foster, John Murphy, Susan Hunter, Linda Schott and Rebecca Wyke. **System Staff:** Tracy Bigney, Lynda Dec, Dan Demeritt, Tracy Elliott, Chip Gavin, Cynthia Huggins, Ryan Low, Rosa Redonnet, Mark Schmelz, David Stevens, James Thelen and Richard Thompson.

Absent: Kurt Adams, Thomas Desjardin, Michelle Hood, Mark Gardner, Kevin McCarthy, and Victoria Murphy.

Sunday, September 20, 2015

Trustee Collins, Chair, called the meeting to order

ACCEPTANCE OF MINUTES

On a motion by Trustee Nelson, which was seconded by Trustee Medd, the minutes from the following meetings were unanimously approved as presented:

- July 7, 2015 – Academic & Student Affairs Committee meeting
- July 15, 2015 – Finance/Facilities/Technology Committee meeting
- July 20, 2015 – Board of Trustees Meeting

DISCUSSION TOPIC

Miscellaneous Items.

Presidents Susan Hunter and Linda Schott introduced Dr. Lakesh Sharma, who is serving in a joint appointment with UM and UMPI as an Assistant Extension Professor. UM Cooperative Extension and UMPI are sharing resources in the first ever joint appointment. Dr. Sharma will be working out of the Aroostook farm and teaching at UMPI.

Trustee Collins thanked President Schott and the staff at UMPI for hosting the board meeting. He also introduced Aaron Chadbourne who is the Senior Policy Advisor, Office of the Governor and welcomed Aaron to the Board of Trustees meeting.

One University Implementation Update. At the May 2015 meeting the Board of Trustees charged “the chancellor, vice-chancellor, and presidents to present an implementation and communication plan for those initiatives required to achieve its strategic outcomes in support of the One University framework at the September meeting.”

In response to this charge Chancellor Page and Mr. Dave Stevens, Executive Director for Organizational Effectiveness, presented an overview, framing, process plan, timing and milestones

for the initiatives necessary to achieve the Board's strategic outcomes and the One University vision. The multi-faceted approach to the One University has the following components. This work began during the Summer of 2013 and the targeted completion date is Summer of 2018. These components are at different stages of progress and completion.

Framework

- Strategic Outcomes
- Vision, Mission, Purpose, Values, Principles for decision making
- Lean Higher Education
- Single Accreditation

Campus-Level Differentiation (Strategic Integration Target 1)

- Campus-Level Strategic Plans
- Mission differentiation

Unified Finance (Strategic Integration Target 2)

- Outcomes-Based Funding
- Unified Budget, Finance Structure and Policy

Administrative Integration (Strategic Integration Target 3)

- Information Technology
- Strategic Procurement
- Human Resources
- Facilities Management
- Unified Marketing
- Unified Other (e.g., Institutional Research, Community Engagement)

Academic Transformation (Strategic Integration Target 4)

- Credit Transfer
- Discipline-level Program Integration (was APRIP)
- Portfolio Review
- ABCDE (Adult Baccalaureate Completion / Distance Education)
- Unified Online
- Enrollment Management

Communications

- Internal Communications
- External Communications

The materials related to the One University Implementation are on the Think Mission Excellence website at <http://thinkmissionexcellence.maine.edu/the-journey-to-one-university/>. This website will continue to be enhanced and will evolve as this initiative moves forward.

Trustee Collins thanked the Chancellor, Mr. Stevens and the Presidents for the hard work on this initiative.

BOT/BOV Meeting. Several members of the UMPI Board of Visitors joined the Board meeting to discuss their strategic initiatives. The UMPI BOV members present for the meeting were: Sandy Gauvin, Mark Putman, Debbie Lamont, Darlene Higgins, and Sue Brown.

UMPI Presentation on Proficiency-Based Education. UMPI President Linda Schott with several faculty and students provided a presentation on the proficiency-based education concept for UMPI.

Monday, September 20, 2015

Trustee Collins, Chair, reconvened the meeting.

CITIZEN COMMENT

Citizen Comment is a time regularly set aside for comments from the public. The following individuals spoke during the Citizen Comment period:

Bob Dorsey – APP Collaboration

Sylvia Getma – TAMC/EMHS

Ronald Mosley – Program Integration

Katharine Waldron - Student Government/ Student concerns regarding the One University

Tim Crowley – President NMCC

Blake Winslow – Youth involvement & incentivizing youth

COMMITTEE REPORTS

Academic & Student Affairs Committee. Trustee Johnson reported that the Committee met on September 20, 2015. The Committee received several updates and reports on the following topics: Academic Transformation and Program Integration; AQI Progress; Credit Transfer; ABCDE Initiative; and the Fall Enrollment Summary. Trustee Johnson presented the Committee Work Plan for FY2016 for review and the Faculty and Student Representatives had an opportunity to present discussion topics.

Finance/Facilities/Technology Committee. Trustee Fournier reported that the Committee met on September 17 and 21, 2015. The Committee did not have a quorum at the meeting on September 17th so all agenda items were reviewed as information items. The Finance Items were an update from the Treasurer and the establishment of the John Mitchell Nickerson Professorship of Political Science at UM. The Facilities Items were: Cyber Security Space Lease Authorization at USM, Space Reduction by Disposal of Real Property at UM, Wireless Service Improvements at USM, Name of Facility at UMA and UMF, 16 Central Street Relocation Update, Capital Projects Report, System-wide Annual Energy and Sustainability Report and the Food Solicitation Update. The Committee also received an update on the State of Information Technology in 2015 and Trustee Fournier reviewed the FY16 Committee Work Plan.

The Committee also met on September 21 to review and approve the following action items from the September 17th meeting. These items were forwarded to the Consent Agenda for the September 21 Board of Trustees meeting: the establishment of the John Mitchell Nickerson Professorship of Political Science at UM, Cyber Security Space Lease Authorization at USM, Space Reduction by Disposal of Real Property at UM, Wireless Service Improvements at USM, Name of Facility at UMA and UMF, and the 16 Central Street Relocation Update.

Human Resources & Labor Relations. Trustee Medd reported that the Committee met on September 11, 2015. The Committee received an update on Human Resources and Contract Negotiations and reviewed the FY16 Committee Work Plan. The Committee approved and agreed to forward to the Consent Agenda for the September Board of Trustees meeting the FY16 & FY17 Compensation and Benefit Changes for Non-represented Employees.

UMA President Search Committee Update. Trustee Medd reported that the Committee met three times during the summer. Dr. Terrence MacTaggart is the consultant for the Search. Three finalists that have been identified are: Dr. Huang and Dr. Coneely and Dr. Gould. Trustee Medd thanked the other Trustees on the Search Committee.

UMFK President Search Committee Update. Trustee Fournier thanked the individuals who agreed to serve as members of the Search Committee. Dr. Terrence MacTaggart is the consultant for the Search and applications will be accepted until October 2nd. A number of applicants have been received so far.

CHAIR'S REPORT

Student Representatives. Trustee Collins recognized Jaclyn Jacobson for her leadership and dedication has the Graduate Student Representative from USM from September 2014 to September 2015.

One University Implementation. Trustee Collins thanked Mr. David Stevens and his team for their work on the One University Initiative.

UMPI Distinguished Alumni. President Schott presented Trustee James Donnelly with the UMPI Distinguished Alumni award for 2015.

CHANCELLOR'S REPORT

BOT/BOV Summit. Chancellor Page stated that the BOT/BOV Summit is scheduled for November 6, 2015 at the Buchanan Alumni House at the University of Maine. The Summit will focus on the One University initiative.

Correction on New Report. Chancellor Page wanted to clarify an incorrect comment published by the media regarding management salary increases. The article stated incorrectly that President Hunter would receive an increase. Chancellor Page commented that there are no automatic increases for the President and the Chancellor. The funds are pooled and dispersed based on performance.

Drone Update. UMS is starting to develop a policy on the use of drones on university property. The use of drones is becoming a legal and risk management issue in higher education and Mr. James Thelen, General Counsel, provided a brief update. Drones could be used by the UMS for research and other uses.

National Award to Strategic Procurement. Chancellor Page recognized and congratulated the UMS Strategic Procurement Department on receipt of the award of "Achievement in Excellence in Procurement" from the National Procurement Institute. The Procurement Department was evaluated across 18 categories including organization structure, customer service, centralized procurement, on-line procurement, training and authorization, staff certifications, standardized contract terms,

leadership in procurement associations, value based procurement methodologies, environmental policies, procurement ethical standards, and more. This is only the third time in ten years that a Maine based organization has received the award. The University of Maine System is one of 23 higher education institutions in the country to receive this designation.

TREASURER'S REPORT.

Financial Update. Mr. Ryan Low provided a financial update.

Managed Investment Pool (including Endowment Fund). In July the Fund returned 0.1% and year-to-date the Fund returned 1.9%. The market value on July 31, 2015 of the Managed Investment Pool (MIP) was \$268 million. Changes in market value besides market fluctuation include: contributions and distributions, the UMS contributions to the OPEB Trust, the Maine Maritime Academy's participation in the Fund since January 2009, and the UM School of Law Foundation's participation in the MIP since July 2012.

Pension Fund. In July the Fund returned 0.0 % and year-to-date the Fund has returned 1.8 %. The market value on July 31, 2015 of the Pension Fund is \$36 million.

Operating Fund. In July the Operating Fund returned .1% and year-to-date the Fund returned 0.7%.

Multi-Year Financial Projections FY16 – FY20. Mr. Low provided an update on the multi-year financial analysis for FY16-FY20. The multi-year financial analysis will be presented to the Board twice per year, once in the spring with a full analysis and again in the fall after the Board has approved the budget with an update to the projections. The multi-year financial analysis is part of the Financial Sustainability Target 1 which stated the need to reduce the current financial structural gap with a year-over-year reduction with the gap entirely eliminated by FY19 by expense reduction and revenue grow.

As of November 2014, the FY16-FY20 structural gap started out in FY16 at \$42.3 million and was projected to grow to \$89.6 million by FY20. This included the following assumptions: that tuition would remain flat through the five years, there would be no increase in appropriations, a 2% increase in compensation, medical trend increase of 7%, and 100% funding of depreciation. These assumptions were also based on credit hour projections and the major cost drivers are compensation and benefits and supplies and services. The multi-year financial analysis is not a crystal ball or a detailed budgeting tool. It provides a framework for considering the System's major budget drivers and their aggregate impact on the financial results.

Mr. Low presented three models for the System to reduce the structural gap. The first included the resolution of the FY16 budget gap with the following three assumptions: appropriation increase of 1.7%, a 1% increase in compensation and reducing funding of depreciation to 79%. These would reduce the five year structural gap to \$52.6 million. The FY16 budget gap was resolved through reductions in compensation and miscellaneous expenses and an increase in State appropriations.

The second model of the structural gap is based on all assumptions remaining the same with the exception of State appropriation. This includes the realistic assumption of appropriation increases of 1.7% in FY16, 1.9% in FY17 and an increase based on the consumer price index (CPI) for FY18-20. With these assumptions the structural gap would be reduced to \$38.6 in FY20.

The third model of the structural gap is based on the appropriation increases from the second model with the addition of the following assumptions: in FY17-20 tuition and unified fees would increase based on the CPI and depreciation would be funded at 85% in FY17, 90% in FY18, 95% in FY19 and 100% in FY20. With these assumptions the five year structural gap would be reduced to \$22.4 million. There are drivers that will impact the gap through increases or decreases in credit hours, enrollment, retention and the medical trend.

Chancellor Page provided additional remarks on the multi-year financial analysis. The UMS remains committed to eliminating the structural gap by FY19. The reduction in compensation was based on the necessity of eliminating many, many full-time equivalent employees who were victims of this situation not causes of it.

REPORT ON ACADEMIC AFFAIRS.

Academic Transformation Update. Dr. Ellen Chaffee, the Executive Director of the Academic Program Review and Integration Process and Chair of the Oversight Committee, provided an update on the current status of, and next steps for, academic transformation.

The Board's Strategic Initiative Target 4 focuses attention on academic transformation through portfolio review and academic program integration through Academic Program Review and Integration Process (APRIP). The term APRIP is being discontinued because it was not clear what initiatives it encompassed and each is proceeding differently. The term Portfolio Review will continue, which assesses portfolios of academic programs across the system for their financial sustainability, service to state needs, and mission criticality under the leadership of the Presidents Council and the Chief Academic Officers. Program Integration is the name of the initiative involving discipline-based academic teams that launched round 1 last winter and will launch round 2 this month to increase collaboration, quality, access, and financial sustainability. Academic transformation is an umbrella term that can include portfolio review, program integration, and other academic initiatives as may be defined in the future.

Status of Program Integration (PI), Round 1

Implementation of Round 1 team recommendations is iterative. CAOs are leading the first wave now in communication with team leaders. They will revisit team reports and develop additional team recommendations as time and support systems allow. The Chancellor has reviewed and approved the CAO plans for FY2016 with some helpful revisions, often involving additional market research or other analysis to demonstrate likelihood of positive outcomes.

Most teams also have plans to make collaboration an ongoing process among them.

Round 1 team members noted the need for many statewide significant changes to support PI recommendations now and in the future. They fall generally in two categories: (1) instructional technologies that effectively support significantly increased inter-campus and remote-student delivery and (2) integrated/accessible student functions and services for seamless support of simultaneous enrollment at multiple campuses. A unified budget will be a great advantage for collaborative academic initiatives. Planning for a Unified Online initiative is underway and is essential for implementation of Program Integration recommendations. Nearly every function of every institution (such as financial aid, registration, academic policies, tuition policy, bursar functions, institutional research, and information technology) is impacted.

Program Integration (PI), Round 2

Program Integration Round 2 will include seven teams: mathematics, biology, chemistry, physics, English, psychology, and social work. The launch event is Saturday, September 26 in Orono. Their reports are due February 1, 2016.

Most of the Round 2 disciplines have a significant presence in lower-division general education programs. The charge to such teams includes establishing common course numbers for equivalent courses. All team charges also encourage economies by using online delivery to reduce the number of small and duplicative classes. Each CAO will mentor one of the teams from the beginning, in addition to overseeing implementation for one or more disciplines from Round 1. The teams will have more internal data earlier than was possible in Round 1, and the goal is to provide earlier access to existing or commissioned market research for them.

The Oversight Committee will continue to provide advice and monitor progress this year, but they will meet less often now that the initial phase is complete. Much of what remains to do either has been done before or requires a longer time frame to develop.

DISCUSSION TOPICS

Maine Food and Agriculture Initiative. Mr. John Rebar, UM Executive Director of Cooperative Extension, provided an overview of the current status of Maine's agricultural and food processing economy and what the University of Maine is doing to support ongoing success. The food based economy of Maine is growing and represents the potential for economic prosperity for many parts of our state.

In January 1999 the University of Maine asked the University of Maine System Board of Trustees to create the Maine Agriculture Center (MAC) with the intention of creating a "highly visible agricultural entity within the UMS; ensure responsiveness to the needs of Maine agriculture and ensure coordination between the University's agriculturally related academic programs, the Experiment Station and Cooperative Extension." The creation of a center was a recommendation of a task force that was established by Chancellor Terrence MacTaggart in response to concerns from the agricultural community about the loss of resources for this sector of the economy within Maine.

The creation of the MAC has led to greater communication, collaboration and joint faculty appointments between the College of Natural Sciences, Forestry and Agriculture (NSFA) and Cooperative Extension. Currently there are twelve joint appointments between NSFA and Extension. However, Extension has food related joint appointments with Maine Sea Grant and the Aquaculture Research Institute that are not part of the MAC. Since the creation of the MAC UM has increased its commitment to the Maine food based economy. This is congruent with the growth that is occurring within Maine agriculture, aquaculture and food processing.

There is a need to expand the eligible membership and change the name of the center to reflect all that the land-grant institution is doing to promote positive economic development in this area. Therefore, the University of Maine is changing the name of the Maine Agricultural Center to the Maine Food and Agricultural Center.

Food Solicitation Update, UMS. Mr. Chip Gavin, Chief Facilities Management and General Services Officer, and Mr. Rudy Gabrielson, Chief Procurement Officer, provided a briefing about the food solicitation.

The University of Maine System on August 31, 2015 released a public, competitive solicitation for food services at campuses statewide. The solicitation included the University's new commitment to achieving 20 percent local foods.

The solicitation contains many particulars but in essence defines local food as any food produced or harvested by a producer or processor, including in Maine, within 175 miles of the University of Maine System's seven primary campuses. This standard means that food produced or processed in Maine is local food and that no corner of Maine is excluded.

This follows the Board of Trustees recent action to update Policy 1002 to read, in part, that the University may: "...Allow reasonable preference when feasible for food goods produced sustainably, in a manner that minimizes transportation to the consuming location, or with other such environmental attributes or advantages as may be available in the marketplace, while balancing those benefits against price and other considerations..."

The solicitation itself covers six of the universities within UMS. While the University of Maine is not strictly a party to the solicitation, it has been a key partner in the process and it does intend also to adhere to the same local food definition and 20 percent commitment.

CONSENT AGENDA

On a motion by Trustee Johnson, which was seconded by Trustee Fournier, the items on the Consent Agenda were unanimously approved by the Board of Trustees as follows:

The Board of Trustees reviewed the following agenda items as forwarded by the Human Resources and Labor Relations Committee to the Consent Agenda from its meeting on September 11, 2015:

FY16 & FY17 Compensation and Benefit Changes for Non-represented Employees. The Board of Trustees approved the recommendation of the Human Resources and Labor Relations Committee for the Non-Represented Compensation and Benefit changes for FY16 and FY17 as presented.

The Board of Trustees reviewed the following agenda items as forwarded by the Finance/Facilities/Technology Committee to the Consent Agenda from its meeting on September 21, 2015:

Naming of Facility, UMF. The Board of Trustees approved the recommendation of the Finance/Facilities/Technology Committee to authorize the naming of the facility known as the Education Center at the University of Maine at Farmington to be the "Theodora J. Kalikow Education Center."

Naming of Facility, UMA. The Board of Trustees approved the recommendation of the Finance/Facilities/Technology Committee to authorize the naming of the alumni center facility at the Augusta campus of the University of Maine at Augusta as the "Walters Alumni Center."

Establishment of the John Mitchell Nickerson Professorship of Political Science, UM. The Board of Trustees approved the recommendation of the Finance/Facilities/Technology Committee to establish the John Mitchell Nickerson Professorship of Political Science at UM.

Wireless Service Improvements, USM. The Board of Trustees approved the recommendation of the Finance/Facilities/Technology Committee to authorize up to \$1.9 million to be expended for the installation and implementation of wireless infrastructure at

residence halls at the University of Southern Maine campus in Gorham, with funding to include at least \$350,000 from USM reserves and up to \$1.55 million from an internal University of Maine System loan as determined by the Treasurer.

Cyber Security Space Lease Authorization, USM. The Board of Trustees approved the recommendation of the Finance/Facilities/Technology Committee to authorize the leasing of approximately 6,700 square feet of space at Building 554 at 148 Orion Street in Brunswick, Maine, for a total cost of \$1 per annum for up to 25 years, subject to review and approval of final terms and conditions by the Treasurer and General Counsel.

Space Reduction by Disposal of Real Property, UM. The Board of Trustees approved the recommendation of the Finance/Facilities/Technology Committee to authorize the disposal by sale or other means of the surplus real property, land and buildings, located at 126 College Avenue in Orono, Maine.

16 Central Street Relocation Update. The Board of Trustees authorized the expenditure of up to \$2 million for the relocation of personnel from 16 Central Street to campus facilities to be funded by an internal loan, pending the sale of the facility, or from other resources as identified by the University Treasurer; and, also authorized the expenditure of up to \$1 million for parallel renovations at Lewiston Hall in Bangor, to be funded with \$550,000 from UMA resources and up to \$450,000 from an internal loan or other resources identified by the University Treasurer.

ACTION ITEMS

Trustee Reinvestment Fund Allocation for FY16. Chancellor Page presented a report on the FY15 used of the reinvestment funds and recommendations for FY16 allocations. Over the last several years administrative reviews and restructuring have resulted in savings in administrative costs. The savings have been used to establish the Trustee Reinvestment Fund. The Reinvestment Fund is allocated in support of the UMS educational and research mission by the Board of Trustees following recommendations made by the Chancellor in consultation with the Presidents Council.

In FY15 the Trustees approved the allocations of \$3 million for the Trustee Reinvestment Fund to educational activities. A Research Reinvestment Fund was also established under the leadership at UM and USM. The research investment fund will support seed grant funding and infrastructure development and support for research and technology transfer.

Current Status

FY15 funds available	\$3,011,000
Funds allocated	\$2,900,000
Funds expended	\$ 333,000
Funds carried over into FY16, same projects	\$1,422,000
Funds returned to pool	\$1,145,000
Funds not allocated	\$ 111,000
Total FY15 funds to FY16 pool	\$1,256,000
 FY16 new funds	 \$5,500,000

AR-IT, HR allocation adjustments (one-time)	\$1,300,000
FY16 Total funds available	\$5,456,000
Request for allocation	\$2,400,000
FY16 Total funds unencumbered	\$3,056,000

FY15 Recommended Project List

The FY15 recommend project list and outcomes are listed below.

- \$500,000 one-time funds to support for developing the USM Metropolitan University. \$178,000 has been expended and \$322,000 will be carried into FY16 to support ongoing Metro U work.
- \$100,000 one-time funds for the University of Maine Cooperative Extension 4-H STEM Ambassador's Program. All funds were allocated.
- \$2,100,00 per year with a 5 year commitment if annual milestones are met for the multi-year research and economic development initiative tied to Maine industries. This is a multi-campus initiative for UM, USM and UMM. \$55,000 has been expended and \$900,000 to support seed grants for research carried forward. \$1,145,000 returned to the Trustee Reinvestment Fund.
- \$200,000 for the ABCDE program development. All funds have been carried into FY16.
- \$111,000 is unallocated and will be carried forward to FY16.

FY16 Recommended Project List

The FY16 recommend project list is outlined below:

- \$2,100,000 for FY16 with a commitment for 3 additional years if annual milestones are met for the Research Reinvestment fund for multi-year research and economic development initiative tied to Maine industries.
- \$100,000 one-time funds for Academic Transformation (APRIP) operational support.
- \$200,000 (\$100,000 per year for 2 years) for the Maine Food and Agriculture Center Initiative.

On a motion by Trustee Nelson, which was seconded by Trustee Turner, the Board of Trustees approved allocation of the Trustee Reinvestment Fund for FY16 as follows: \$2.1 million to the Research Reinvestment Fund with a commitment for three additional years if annual milestones are met; \$100,000 for FY16 (one-time funding) to the Academic Transformation initiative for operational support; and \$200,000 (\$100,000 per year for each of two years) to the Maine Food and Agriculture Center Initiative.

4-H STEM Ambassador Video. The Board of Trustees awarded the 4-H STEM Ambassador program one-time funding to expand the effort to all of the campuses of the University of Maine System. A video was presented as an update on the progress that has been made to engage campuses and local grade school students with 4-H STEM Ambassadors. The 4-H STEM Ambassadors program consists of trained undergraduate/graduate students delivering interactive STEM activities to youth. As of the fall of 2015, the UMS has active 4-H STEM Ambassador programs at five UMS campuses: UMPI, UMM, UM, UMA, and USM. We anticipate a program starting at UMF in the Spring of 2016.

With the help of our partners, in the spring 2015 we trained and mentored: 33 university students from four UMS universities, working in 16 communities throughout Maine, providing hands-on STEM learning for 600+ youth.

In the summer of 2014, the 4-H STEM Ambassador program received \$100,000 from the Board of Trustees to expand the program to campuses within the UMS. A budget and spending plan to use the funds were developed over a three-year timeframe, in order to allow for growth of the program. The Board of Trustees Funding has been used for:

1. Staffing: staffing support was requested at \$71,252. To date, \$9,141 has been spent, with the remainder encumbered. A new professional staff (\$30 thousand committed from these funds) and new classified staff (\$17 thousand committed from these funds) have been hired to allow program expansion. Fringe benefits of \$24,252 are included to support these positions. With additional support from UM Extension, these positions are funded for three full years.
2. Travel: travel support was requested at \$4,000. To date, \$700 has been spent. Travel is used to support student 4-H STEM Ambassadors to travel from their university to their host sites, and staff to travel to meet with host sites and faculty at UMS campuses, to deliver trainings, and to present our program at conferences (such as the 2015 Maine Positive Youth Development Institute).
3. Materials and Supplies: our supplies funding request was \$24,748. Materials and supplies include additional curricula and the materials needed to do hands-on experiential learning activities. For example, an environmental science 4-H Science Toolkit was created for UMM students. These UMM students will facilitate environmental science activities with youth in local afterschool programs. We will continue to create additional kits based on the focus/needs of each university and afterschool program. As well, funding has been used to supply the new professional staff with a cellular phone (as he travels often to UMPI and UMM). To date, \$7,600 has been spent, with the remainder to be used to create additional toolkits of activities based on the needs of the UMS campuses.

Confirmation of Student Representative to the Board of Trustees. Chancellor Page explained the following nomination is being recommended by the President:

Student Representative:

- Clair Aldrich, UMM – 2 year term – Sept. 2015 to May 2017

On a motion by Trustee Nelson, which was seconded by Trustee Fournier, the Board of Trustees approved the appointment of the following Faculty and Student Representatives to the Board of Trustees: Clair Aldrich, Student Representative from UMM for a 2 year term – Sept. 2015 to May 2017.

Approval of Appointment to the University of Maine Board of Agriculture. UM President Hunter explained that in 1998 the Maine Legislature formed the Board of Agriculture to advise the Chancellor and the University of Maine President on matters concerning agricultural research and extension. The legislation forming the board stipulates that members of the board serve five-year terms. They may be reappointed or replaced at the end of that five-year period.

The legislation provides that two research faculty members associated with agricultural research at UM serve on the Board, with the approval of the Board of Trustees. Dr. Vivian Wu, Associate Professor in the Department of Food Science and Human Nutrition, was appointed to the Board of

Agriculture for a five-year term beginning in 2013. Dr. Wu has resigned from the position and there is a need to fill the remainder of the term.

The research faculty member recommended to succeed Dr. Wu is Dr. Lois Berg Stack, Professor of Sustainable Agriculture/Ornamental Horticulture Specialist. Dr. Stack will serve as a faculty representative to the Board of Agriculture for the remainder of the term, extending from September 14, 2015 to March 19, 2018.

On a motion by Trustee Johnson, which was seconded by Trustee Fournier, the Board of Trustees approved the following research faculty appointment to the UM Board of Agriculture: Dr. Lois Berg Stack for the remainder of an unexpired term beginning September 14, 2015 and ending March 19, 2018.

INFORMATION ITEMS

The following items were included in the agenda for information only:

- System-wide Annual Energy & Sustainability Report
- FY2016 Board Committee Work Plans
- Capital Projects Status Report
- Dashboard Indicators
- Agenda Calendar

EXECUTIVE SESSION

On a motion by Trustee Donnelly, which was seconded by Trustee Eriwn, the Board of Trustees meeting went into Executive Session under the following provisions:

- 1 MRSA Section 405 6-A to discuss the evaluation of personnel and the consideration and discussion of appointments, evaluations, employment and duties.
- 1 MRSA Section 405 6-D to discuss planning for negotiations and communications with AFUM, UMPSA, ACSUM, Police, PATFA, and Service and Maintenance Units.

On a motion by Trustee Donnelly, which was seconded by Trustee Fournier, the Board of Trustees concluded the Executive Session.

Confirmation of Board of Visitors Appointments, UMFK.

On a motion by Trustee Medd, which was seconded by Trustee Johnson, the Board of Trustees confirmed the Board of Visitors appointments for UMFK, as presented.

DATE OF NEXT MEETING

The next meeting of the Board of Trustees will be held on November 15 & 16, 2015 at the University of Maine at Augusta.

Adjournment

Ellen Doughty for
Tracy B. Bigney, Clerk