

UNIVERSITY OF MAINE SYSTEM
Board of Trustees Meeting
at the University of Maine System
Rudman Conference Room, 253 Estabrooke Hall, Orono

January 10, 2019

Finance/Facilities/Technology Committee

Present: Committee Members: Karl Turner (at USM), Chair; Norm Fournier, Mark Gardner (by phone), Kelly Martin (by phone), Grog Johnson (at USM), and James Erwin (at USM). **Non-Committee Member/Non-Voting Trustees:** Trevor Hustus (at UMF) **Chancellor:** James Page. **Student Representatives: Presidents:** Joan Ferrini-Mundy (by phone), Becky Wyke (at USM), Eric Brown (at UMF), and Glenn Cummings (at USM). **System Staff:** Chip Gavin (at USM), Ryan Low (at UMA), Dan Demeritt (at UMA), Darla Reynolds. David Demers, Ellen Doughty, Rachel Piper (at USM), and James Thelen (at UMA). **Other Participants:** Claire Strickland, Ben Shaw (at UMPI), Carolyn McDonough, Pam Ashby (at UMFK), Miriam White (by phone), Stewart Harvey (by phone), Cyrus Hagge (at USM), Nancy Griffin (at USM), Joe Szakas (at USM), John Souther (at USM), Glenn Taylor, Dana Humphrey, Dennis Harrington, Ryder Scott, Jeannine Uzzi (at USM), Joe Sand Laurie Gardner (at UMF).

Committee Members Absent: Sam Collins, Jim Donnelly, and David MacMahon.

Trustee Turner, Chair, called the meeting to order and welcomed everyone.

Projects with a Value of \$250,000 or Greater. Dr. David Demers, Chief Information Officer, provided information on projects with a value of \$250,000 or greater. Classrooms for the Future project completion remains at 91% complete from October 2018; this reflects additional work that has been scheduled as a result of having available contingency funds. Due to strong fiscal management of the project, there is an extra \$582 thousand to spend, which has allowed for additional sites and rooms to be included in the project. Once the asbestos abatement has been completed in Summer 2019, the USM project will be completed before the Fall 2019 term. After-action reviews and assessment activities have been completed. An analysis of results is underway to inform a final report.

The Wireless Infrastructure project completion has increased from 74% complete in October 2018 to 76% percent complete in December 2018. Due to strong fiscal management of this project there is an extra \$415 thousand in contingency funds that will be infused back into the project. UMPI Weiden Hall and Eduroam Global Wireless Access projects have recently been completed. Current work includes upgrading several buildings at USM and UM, along with a few projects at UMFK and UMF. The need for testing and remediation of asbestos containing materials at USM has been identified and the USM project is still expected to be completed within the allocated timeline. Additionally, because of budgeting constraints UMS IT is not able to remove all of the aged architecture on campuses. This means that USM will have to maintain parallel wireless networks for a period of time due to phased funding.

The Human Resources (HR) Upgrade project completion increased from 75% complete in October 2018 to 81% complete in December 2018. Resources are focused on refining and prioritizing the list of desired HR enhancements and developing plans to implement highly prioritized items this fiscal year. Several enhancements including: Payroll Workcenter, automated time reporter set up, benefits auto enrollment, roth option for retirement plans, direct deposit notification, and eStudent rehire/new

hire process expansion have already been completed. Projects currently in process for this fiscal year include: HireTouch integration, activity guides to support employee onboarding, automated life event processing, customized online forms with workflow, auto-notification processes, and automated I-9 form processing. There is some concern that delays in this project may occur due to the availability of resources during the Campus Solutions upgrade project.

The MaineStreet Improvements project report shows that the Campus Solutions (CS) upgrade to move from version 9.0 to version 9.2 is 25% complete and the Peoplesoft User Experience (UX) enhancement project is 15% complete. Both of these projects work in tandem to enhance the overall core Peoplesoft environment that the UMS students, faculty, and staff use on a daily basis. The upgrades will make the program much more mobile friendly and add additional automations. Much of the work on the CS Upgrade is underway and UMS IT is now starting the initial testing phase with the campuses. The CS upgrade is on track for the original completion timeline. The request for proposal (RFP) for a 3rd party UX enhancement has been released and an offer was expected to be made in November 2018. However, when the proposals were reviewed, the RFP team discovered an opportunity to look at additional enhancements that might be operational with the funding that is available. With the new information, an offer to the selected vendor is expected to occur shortly. The project is on track to begin implementation during Spring 2019 with a target go-live for the Fall 2019 term.

State of IT 2018 Report. Dr. Demers shared a brief overview of the State of IT 2018 Report. The report highlights UMS IT key initiatives that have been completed over the last year and also indicates where UMS is headed as an organization for future directions. The UMS IT strategic plan is a year-long inclusive process to define the mission, vision, and values of the UMS IT team. The UMS IT strategic plan outlines a set of 17 strategic goals, organized into 6 service categories and 98 key objectives. Many of the strategic goals in the UMS IT strategic plan are aligned with the UMS Board of Trustees strategic goals listed in the Declaration of Strategic Priorities to Address Critical State Needs document. The \$4.9 million investment in the Classrooms for the Future project has enabled improved classroom technology baseline standards across the UMS. The Classroom of the Future project has impacted 44% of the UMS teaching locations, with 56% remaining unaffected with current funding. The \$13.2 million investment in the Wireless Infrastructure project has impacted 68 instructional buildings and 24 residence halls, equaling about 49% of all UMS buildings. With the current funding for this project, 51% of UMS buildings will remain in their current wireless state. Going forward UMS IT will engage with the UMS community to establish a culture of data-informed and responsive decision making by implementing several key data initiatives. UMS IT will introduce the Data Cookbook, which is a platform for storing data definitions, report indexes and access policies to raise awareness of key data elements and performance indicators across UMS. UMS IT has selected the Microsoft PowerBI platform to replace the end-of-life Oracle Discoverer reporting tool. Additionally, UMS IT will launch the Datamart Initiative, which is a cross-functional team working to assemble discrete data sub-sets designed to meet core reporting needs for functional units/offices. The target launch date for Datamart is the end of Spring 2019.

Cyberbit Range, UMA. UMA President Rebecca Wyke provided a brief overview of UMA's request to expend up to \$855,000 over three years to procure a Cyberbit Range security and simulation platform to provide a virtual environment for teaching and learning in cyberwarfare training and cyber technology development. Funding for the Cyberbit Range would come initially through grants and campus resources, but also provides an opportunity for revenue generation through

cybersecurity training for and leases to corporations and other entities. This request is pursuant to Board of Trustees Policy 701 Financial Affairs, which requires projects with a total cost of more than \$250,000 to be considered by the Board of Trustees or its Finance, Facilities and Technology Committee.

On a motion by Trustee Fournier, which was seconded by Trustee Johnson, the Finance, Facilities and Technology Committee agreed to forward this item to the Consent Agenda at the January 27 & 28, 2019, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee and authorizes the University of Maine at Augusta, to expend up to \$855,000 over three years in grant and campus funds for the acquisition of the Cyberbit Range security training and simulation platform.

FY2018 Annual Report on Gifts, Fundraising and Endowments. Trustee Turner stated that the FY2018 Annual Report on Gifts, Fundraising, and Endowments for the year ending June 30, 2018 had been provided in the meeting materials and asked if any Committee members had any questions. UMS Director of Accounting, Ms. Darla Reynolds was available to answer any questions, of which there were none.

Machine Tool Lab Building Replacement, UM. UM Dean of the College of Engineering, Dr. Dana Humphrey provided a brief overview of UM's request to build an approximately 5,900 square foot building to house a portion of the functions of the existing Machine Tool Laboratory during the construction of the new Engineering Education and Design Center (EEDC). The request is pursuant to Trustee Policy prohibiting net increases in space without Trustee authorization. This request then is part of a ballet of three different facilities: 1. the existing tool lab, which is to be demolished to make way for the new EEDC; 2. a new building to house, temporarily, the tool lab and, 3. the new EEDC facility which ultimately will be the new, permanent home of the existing tool lab functions. The final location for the new EEDC building was determined in April of 2018 to be at the site of the existing Machine Tool Laboratory building. While the new EEDC is being constructed, the temporary space is needed. Once the new EEDC is complete and the tool lab relocated there, the current plan is for the temporary tool lab building to be re-used as swing space during future renovations of three existing engineering teaching buildings (Boardman, Barrows, and Jenness Halls).

On a motion by Trustee Johnson, which was seconded by Trustee Erwin, the Finance, Facilities and Technology Committee agreed to forward this item to the Consent Agenda at the January 27 & 28, 2019, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee and authorizes the University of Maine System acting through the University of Maine to expend up to \$1.5 million from funds to be identified by the University of Maine Chief Business Officer and the University of Maine System Treasurer to construct a new facility of up to 5,900 square feet.

Master Plan, USM. USM Provost and Vice President for Academic Affairs, Ms. Jeannine Uzzi provided an overview of the USM Master Plan. USM initiated a master planning process in May 2017 and completed this process with a final presentation to the campus community in December 2018. The master plan is part of a three-tiered planning process which Trustees have directed be

undertaken and which requires a master plan, a 5-year capital plan and a 1-year capital work plan be maintained by each University and, taken together, for the system. The master plan was broken down by campus: Portland, Gorham and Lewiston.

To accomplish the vision and transform the Portland Campus, the master plan creates a new campus quad and identifies iconic sites for the new large projects. The new campus quad will serve as the center of the new campus heart, surrounded by a new residence hall and a Career and Student Success Center. Serving both the needs of USM students and the community, the proposed Center for the Arts facility will be a premier arts venue; seating 1,000 in the theatrical performance hall, 600 in the music theatre, a black box theater, and fine arts gallery. The new Graduate Center is anticipated to accommodate and integrate three primary programs: The University of Maine School of law, a University of Maine MBA program and possibly the Muskie School of Public Service.

The Gorham Campus master plan vision is to create transformational moves which improve the student experience. The master plan recommends renewal of the Gorham heart and identifies sites for the additional housing and academic sites as they are needed. Early in the process it was determined USM needed to complete an academic plan for the Lewiston Campus prior to engaging in the Facilities master plan process.

On a motion by Trustee Fournier, which was seconded by Trustee Erwin, the Finance, Facilities and Technology Committee agreed to forward this item to the Consent Agenda at the January 27 & 28, 2019, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee and acknowledges the campus master plan from USM and, without granting Trustee approval for any specific expenditure or capital project that would otherwise require Trustee consideration, accepts the plan and encourages the University to continue its efforts to maintain and act in accordance with the plan as well as other applicable directives of the Trustees.

Lease Request, Cooperative Extension, Greenland Point, UM. UM Chief Business Officer, Ms. Claire Strickland provided information on UM's request to enter into a lease with the Pine Tree State 4-H Club Foundation for the use of land and buildings by the University of Maine Cooperative Extensions. This request is pursuant to Board Policy 801, and pursuant to the Board's prohibition of increases in space without Trustee approval. Per policy, leases with a value of over \$100,000 or a term greater than five years must be considered by the Board or its Finance Facilities and Technology Committee. The property includes approximately 9,500 square feet of facility space located on 63 acres and is known as the Greenland Point Center. It is owned by the Foundation and located in Princeton, Maine. The terms of this lease include a ten-year initial term with two ten-year renewal options starting at a cost of \$8,000 per year for the first year. The rate will be renegotiated annually. Any increases require the mutual agreement of both parties and are capped at 4 percent each year. If all extensions were exercised and the maximum 4 percent increase were agreed each year, the final year lease payment would be \$24,949 and the total value of the base agreement over its full 30 years would be \$448,680.

On a motion by Trustee Fournier, which was seconded by Trustee Gardner, the Finance, Facilities and Technology Committee agreed to forward this item to the Consent Agenda at the January 27 & 28, 2019, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee and authorizes the University of Maine System acting through the University of Maine to enter into a lease agreement for the Greenland Point Center located in Princeton, Maine and its approximately 63 acres and approximately 9,500 gross square feet of facility space, for a term of up to thirty years including renewals, with all final terms and conditions subject to review and approval by General Counsel and University Treasurer of all final terms and conditions.

Lease Request, Wireless Partners, UMM. Ms. Strickland provided information on UM/UMM's request to enter into a 5-year ground and rooftop cell-tower lease with Wireless Partners, LLC (Wireless Partners). The original lease began August 10, 2015, and was amended through August 15, 2017, and has been operating month-to-month since. The proposed agreement through its full duration would provide lease revenue to UM/UMM of approximately \$127,000. This request is pursuant to Board Policy 802, Disposition of Real Property, which requires leases with a total value of over \$100,000 and with a term greater than 5 years to be considered by the Board of Trustees or its Finance, Facilities and Technology Committee. In this case, the request is within the purview of the Committee to approve without further Board action.

On a motion by Trustee Erwin, which was seconded by Trustee Fournier, and approved by all members present, the Board of Trustees, acting through the Finance, Facilities, & Technology Committee authorizes the University of Maine System acting through the University of Maine at Machias to enter into a five (5) year lease with Wireless Partners, LLC, for approximately 131 gross square feet on the roof of Torrey Hall, with all final terms and conditions subject to review and approval by the University of Maine System Treasurer and General Counsel.

Hilltop Commons Servery Updates, UM. Ms. Strickland provided information on UM's request to spend up to \$925,000 to renovate Hilltop Commons located at the University of Maine. Funding for this project will come from Campus Auxiliary funds. The proposed renovation includes flooring replacement, solid surface counter replacement and revisions to servery equipment in select locations to better serve the students. Design is ongoing with the timeline for construction to commence in the summer of 2019, and occupancy available in time for the start of the fall 2019 semester. The commons will be closed for the duration of the work. This request is pursuant to Board Policy 701, which requires projects with a total cost of more than \$500,000 to be considered by the Board of Trustees or its Finance, Facilities and Technology Committee. In this case, the request is within the purview of the Finance, Facilities and Technology Committee.

On a motion by Trustee Fournier, which was seconded by Trustee Gardner, and approved by all members present, the Board of Trustees, acting through the Finance, Facilities, & Technology Committee authorizes the University of Maine System acting through the University of Maine to expend up to \$925,000 in Campus Auxiliary funds on updates to Hilltop Commons.

York Commons Kitchen Hood Replacement, UM. Ms. Strickland provided information on UM's request to spend up to \$550,000 to replace outdated kitchen exhaust hoods in York Hall kitchen in Orono. Funding for this project will come from Campus Auxiliary funds. The schedule is to complete this work during the summer of 2019, with occupancy available in time for the start of the fall semester. The commons will be closed for the duration of the work. This request is pursuant to Board Policy 701. In this case, the request is within the purview of the Finance, Facilities and Technology Committee.

On a motion by Trustee Fournier, which was seconded by Trustee Gardner, and approved by all members present, the Board of Trustees, acting through the Finance, Facilities, & Technology Committee, authorizes the University of Maine System acting through the University of Maine to expend up to \$550,000 in Campus Auxiliary funds for the replacement of kitchen exhaust hoods in the York Hall kitchen.

Real Property Acquisition, UMF. UMF Chief Business Officer, Ms. Laurie Gardner provided information on UMF's request for approval to conduct a renovation by replacement of its Sweatt-Winter Childcare Center and early childhood programming and workforce training facilities. This request is pursuant to Trustee Policy 801 regarding the acquisition of real property, and pursuant to the Board's prohibition of increases in space without Trustee approval. The new building is 10,384 square feet on a 3.18 acre parcel of land. The proposed purchase would constitute only a temporary increase in square footage as the University intends to offset the added space through demolition of two existing buildings totaling over 15,000 square feet and creating a net decrease in space of approximately 5,000 square feet. UMF seeks authorization to purchase the building for \$849,000 plus customary closing costs, and plans to set aside up to \$475,000 for renovations to the space which will gain significant program benefits. A preliminary estimate of the cost to remove the two buildings which will offset the additional square footage is \$300,000. These two demolition projects were submitted to the Space Reduction Initiative sub-committee, have been reviewed and are under discussion and consideration. Should such funds not materialize or not cover the entirety of the cost, UMF would consider using bonds or other resources to pursue the demolition projects. The buildings to be demolished are 110/112 Maguire Street and 228 Main Street (Brinkman House).

On a motion by Trustee Fournier, which was seconded by Trustee Gardner, the Finance, Facilities and Technology Committee agreed to forward this item to the Consent Agenda at the January 27 & 28, 2019, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee and authorizes the University of Maine System acting through the University of Maine at Farmington to purchase the property located at 274 Front Street in Farmington, Maine, comprised of approximately 10,384 square feet on 3.18 acres for the purpose of conducting a renovation by replacement of its Sweatt-Winter Childcare Center which includes early childhood programming and workforce training opportunities, with all final terms and conditions subject to review and approval of the University of Maine System Treasurer and General Counsel.

Bailey Hall Fire Protection and Electrical Upgrades, USM. UMS Executive Director of Facilities Management, Mr. John Souther provided information on USM's request to expend up to \$2,580,000 for upgrades to the Bailey Hall fire protection system and electrical service. Funding for this project includes \$250,000 from Information Technology Services (ITS), \$950,000 from Campus E&G sources, and \$1,380,000 from 2018 Bond funds. This request is pursuant to Board Policy 701. The project consists of upgrades to the building fire protection system, fire panel and alarm system and building electrical service as well as abatement of related asbestos-containing building materials. The abatement is also made necessary in order to complete an IT Infrastructure improvement project in Bailey Hall.

On a motion by Trustee Martin, which was seconded by Trustee Fournier, the Finance, Facilities and Technology Committee agreed to forward this item to the Consent Agenda at the January 27 & 28, 2019, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee and authorizes the University of Maine System acting through the University of Southern Maine to spend up to \$2,580,000 in various funding sources, including Information Technology Services, Campus E&G, and 2018 Bond funds, to upgrade the Bailey Hall fire protection and electrical systems.

Ricci Lecture Hall Renovation, USM. Mr. Souther provided information on USM's request to spend up to \$500,000 to renovate the Ricci Lecture Hall located in the Science Building on the Portland Campus of the University of Southern Maine. The funding for this project includes \$250,000 in gifts, \$100,000 from Campus E&G, and \$150,000 in 2018 Infrastructure Improvement Bond funds. Scientist Dr. Ray Stevens, a USM graduate, donated \$250,000 to rename the lecture hall after his mentor, USM Professor Emeritus John Ricci. The lecture hall will be named "The John S. Ricci Lecture Hall" following the renovations. His donation enables the lecture hall to become a state of the art learning facility. This request is pursuant to Board Policy 701. In this case, the request is within the purview of the Finance Facilities and Technology Committee.

On a motion by Trustee Erwin, which was seconded by Trustee Fournier, and approved by all members present, the Board of Trustees, acting through the Finance, Facilities, & Technology Committee authorizes the University of Maine System acting through the University of Southern Maine to expend up to \$500,000 from various funding sources, including \$250,000 from gifts, \$100,000 in E&G funds and \$150,000 from 2018 Bond funds to renovate the John S. Ricci Lecture Hall.

Woodward Hall Renovation. USM. USM Vice President for Enrollment Management and Student Affairs, Ms. Nancy Griffin provided information on USM's request to spend up to \$1,800,000 to renovate Woodward Hall on the Gorham Campus of the University of Southern Maine. Funding for this project will come from \$1,500,000 in 2018 Facilities and Infrastructure Improvement Bonds and \$300,000 in Campus E&G funds. This request is pursuant to Board Policy 701. The proposed renovation will include new bathrooms on all floors, an upgraded fire protection system, lighting upgrades, front entrance renovation, Resident Director apartment upgrades and installation of new online swipe cards to all dorm room doors to eliminate the use of keys.

On a motion by Trustee Fournier, which was seconded by Trustee Martin, the Finance, Facilities and Technology Committee agreed to forward this item to the Consent Agenda at the January 27 & 28, 2019, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee and authorizes the University of Maine System acting through the University of Southern Maine to spend up to \$1,800,000 from various funding sources, including Bond and Campus E&G funds, on a renovate project for Woodward Hall.

Schematic Design of Career and Student Success Center, USM. Ms. Griffin provided information on USM's request to expend up to a preliminary \$1 million to perform Conceptual and Schematic Design and related services for a new building to be known as the Career and Student Success Center at USM. The funds to cover these costs are to be provided by 2018 Facilities and Infrastructure Improvement Bonds. This request is pursuant to Board Policy 701. The request is also pursuant to Trustee policy prohibiting net increases in space without Trustee authorization. USM allocated \$19 million from the 2018 Facilities and Infrastructure Improvement Bonds to build a new Career and

Student Success Center on the Portland Campus. This current request is for approval to expend only the amount necessary to begin formal design and bid preparation work.

On a motion by Trustee Erwin, which was seconded by Trustee Fournier, the Finance, Facilities and Technology Committee agreed to forward this item to the Consent Agenda at the January 27 & 28, 2019, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee and authorizes the expenditure of up to \$1 million to begin the Schematic Design of the Career and Student Success Center at the University of Southern Maine with funding from the 2018 Facilities and Infrastructure Improvement Bonds.

Brooks Student Center Generator/Switchgear Installation, USM. Mr. Souther provided information on USM's request to spend up to \$675,000 to improve its electrical system infrastructure by installing an emergency generator and associated switchgear at Brooks Student Center on the Gorham Campus of USM. Funding for this project will come from Campus resources. This request is pursuant to Board Policy 701. In this case, the request is within the purview of the Finance, Facilities and Technology Committee to approve. Currently, the Brooks Student Center does not have a permanently installed backup generator. The existing switchgear is original to the building and is approximately 60 years old. It is no longer supported by the vendor, and this type of switchgear has failed at other installations. The switchgear replacement will provide a more reliable service to the building. The new generator will be powered by natural gas. Brooks is the only dining facility on the Gorham campus, which is where all of USM's residential facilities currently are located. Each week, Sodexo currently serves about 10,000 meals from the dining hall, with an additional 500-700 transactions done at the snack bar daily

On a motion by Trustee Erwin, which was seconded by Trustee Fournier, and approved by all members present, the Board of Trustees, acting through the Finance, Facilities, & Technology Committee authorizes the University of Maine System acting through the University of Southern Maine to expend up to \$675,000 of campus funds to improve its electrical system infrastructure, including by installing an emergency generator and associated switchgear at Brooks Student Center on the Gorham Campus of the University of Southern Maine.

Capital Project Status Report / Bond Project Update. UMS Chief General Services Officer, Mr. Chip Gavin provided an update on the Capital Projects status. The report reflects a total of 14 projects, with one project having been removed since the previous report, and no new projects having been added. Three projects remain on the report with a completion date of 2018. These projects are complete but will remain on the list until final invoices have been processed and paperwork completed. Mr. Gavin also explained that funds from the UMS Workforce Bond have started to be allocated to projects and are undergoing the approval process before the funds are issued.

Competitive Procurement Legislative Report. Mr. Gavin provided an overview of the UMS Competitive Procurement Legislative Report. Pursuant to 5 M.R.S.A., Section 12023, the University of Maine System must submit annually to the Legislature of the State of Maine a report confirming that competitive procurement is the standard practice of the University and any waivers from that practice. Competitive procurement is the University's standard, as established by Trustees in Policy 701. The report to the legislature lists any procurement sale for which UMS has either proceeded with or waived the competitive procurement process. Mr. Gavin thanked the UMS campus

Chief Business Officers and UMS Director of Community and Government Relations, Ms. Sam Warren, for their help in preparing the report.

Space Reduction Initiative Update, UMS. Mr. Gavin provided an update on the UMS Space Reduction Initiative. In January 2018 the Board of Trustees approved in principle an initiative to remove by demolition as much as a further 300,000 gross square feet (GSF) of vacant, under-utilized or poorer condition space and to eliminate the backlog of capital investments and operating costs associated with that space at campuses Statewide. Campuses have proposed 27 demolition projects totaling approximately 181,000 gross square feet of space. These proposals were incentivized by and contingent on funding being available from a central pool to support these projects. The source of that funding remains to be determined. The System-wide Capital Advisory Team, chaired by Vice Chancellor for Finance and Administration, Mr. Ryan Low, has solicited and received a first round of proposed space reduction projects under this initiative. The projects have been reviewed and are under discussion and consideration by the team.

Security and Master Planning Update. Mr. Gavin provided a brief update on the UMS Security and Master Planning process. Since the Board of Trustees formally adopted the Master Planning effort in March 2015, four Universities have developed master plans that have been accepted by Trustees. A fifth campus had a robust pre-existing plan which it has maintained in keeping with the directive. A sixth campus master plan is proposed for approval at the January 27-28, 2019 Board of Trustees meeting. In that context, the University recently revisited the planning process to ensure security personnel and a security perspective were being incorporated in the planning process. The public safety chiefs within UMS convened in the fall of 2018 with the architectural and design firm conducting the master planning effort as well as with the leadership of the System-wide Capital Planning and Project Management office and Safety Management office for a discussion about this topic. The University chiefs also discussed and agreed that each had experienced good communication on their respective campuses and had been able to participate in the master planning process to the extent desirable or warranted. Additionally, the chiefs independently identified that their involvement and ability to be involved at the individual project design level and with regard to special projects such as improving building access control, was also strong and important.

Additional information about the meeting can be found on the Board of Trustees website:
<http://staticweb.maine.edu/wp-content/uploads/2019/01/MtgMat-FFT-011019-rev010819.pdf?0d0f03>

Adjournment.

Heather A. Massey for
Ellen N. Doughty, Clerk